

## **Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday, 29 November 2016 at 10.00 am in Committee Room 1 - City Hall, Bradford**

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

P Akhtar

City Solicitor

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

**From:**

Parveen Akhtar

City Solicitor

Agenda Contact: Fatima Butt

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**To:**



<b>MEMBER</b>	<b>REPRESENTING</b>
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council (Chair)
Councillor Val Slater	Portfolio Holder for Health and Wellbeing
Councillor Simon Cooke	Bradford Metropolitan District Council
Kersten England	Chief Executive of Bradford Metropolitan District Council
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford Districts and City Clinical Commissioning Group
Dr James Thomas	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group (Deputy Chair)
Brian Hughes	Locality Director, West Yorkshire NHS England - North (Yorkshire and Humber)
Anita Parkin	Director of Public Health
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Sam Keighley	Bradford Assembly Representing the Voluntary, Community and Faith Sector
Bev Maybury	Strategic Director Health and Wellbeing Board
Bridget Fletcher/Clive Kay/Nicola Lees	One Representative of the main NHS Provider

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.



Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### 3. MINUTES

**Recommended –**

**That the minutes of the meeting held on 19 September and 19 October 2016 be signed as a correct record (previously circulated).**

(Fatima Butt – 01274 432227)

### 4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.



Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

## **B. BUSINESS ITEMS**

### **5. WORKING BETTER TOGETHER - UPDATE ON SUSTAINABILITY AND TRANSFORMATION PLANNING**

The process of developing Sustainability and Transformation Plans (STPs) as mandated in NHS Planning Guidance for 2016/17 – 2020/21 has been ongoing at a local level in Bradford District and Craven since early January 2016 and also as one of six constituent parts of a wider West Yorkshire and Harrogate STP.

The local STP process includes work between NHS Clinical Commissioning Groups, NHS providers, Local Authorities and the Voluntary and Community Sector to identify how the health and wellbeing of the population can be improved and how, care and quality standards can continue to be improved all within the financial resources available in the next 4-5 years. This work has built on and brought up to date the Five Year Forward View for the Bradford District and Craven Health and Care Economy 2014-19 and is supported by the Better Health - Better Lives priority of the new District Plan.

The Chief Officer Bradford Districts and Bradford City Clinical Commissioning Groups will submit **Document “K”** which provides an update on the Sustainability and Transformation Planning process for health and social care in Bradford District and Craven, the Clinical Commissioning Groups and health providers in Bradford District and Craven.

#### **Recommended -**

- (1) That the update on the Bradford District and Craven and West Yorkshire and Harrogate Sustainability and Transformation Planning processes be noted.**
- (2) That the Board suggests ways to contribute to the operational planning process.**
- (3) That the board provides feedback on the published draft of the West Yorkshire Sustainability and Transformation Plan as previously circulated and provided as Appendix 1 to Document “K” or through the links.**

(Rebecca Malin – 01274 237290)



## 6. HEALTH AND WELLBEING BOARD TERMS OF REFERENCE

The Strategic Director for Health and Wellbeing will submit **Document “L”** which reports that the Terms of Reference for the Health and Wellbeing Board have been reviewed, in order to reflect changes in the scope of the Board’s responsibilities and recent changes to the Council Directorships and Portfolios as currently referenced in the Terms of Reference and to ensure that Board membership remains fit for purpose.

### **Recommended-**

- (1) That the amended Terms of Reference for Bradford and Airedale Health and Wellbeing Board be agreed.**
- (2) That the amended Terms of Reference are submitted to Governance and Audit Committee and through Members own governance routes.**

(Angela Hutton – 01274 437345)

## 7. CHAIRS HIGHLIGHT REPORT - COVERING BETTER CARE FUND, BRADFORD HEALTH AND CARE COMMISSIONERS AND INTEGRATION AND CHANGE BOARD, HEALTHY WEIGHT AND YOUNG CARERS

The Health and Wellbeing Chair’s highlight report (**Document “M”**) summarises business conducted between meetings: where for example reporting or bid deadlines fall between Board meetings or business conducted at any meetings not held in public where these are necessary to consider material that is not yet in the public domain.

Reporting through a highlight report means that any such business is discussed and formally minuted in a public Board meeting.

The report covers:

- A brief outline of each schemes contained within the Better Care Fund for Bradford District and Craven to provide background information for Board members and performance against outcomes for Quarter 2 2016-17.
- Business conducted at the September and October meetings of the Bradford Health and Care Commissioners Group and the Integration and Change Board.
- A short update on establishing a whole system approach to Healthy Weight, reporting to the Health and Wellbeing Board.



- Update on an issue raised at Children’s Overview and Scrutiny in respect of young carers.
- Progress on the West Yorkshire Sustainability and Transformation Plan

**Recommended-**

**That the update be noted.**

(Angela Hutton – 01274 437345)

**8. WORKING BETTER TOGETHER: MENTAL WELLBEING IN BRADFORD DISTRICT AND CRAVEN: A STRATEGY 2016-2021**

Members are reminded that progress updates on developing a Mental Wellbeing Strategy were received at Board meetings in July and again in September 2016 when it was agreed that the final strategy would return in November 2016. The Board resolved:

“That the Board receives the update and provides feedback to further shape the strategy and encourages wide participation in consultation on the draft strategy through its constituent organisations.”

The Strategic Director of Health and Wellbeing and the Chief Officer of Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups will submit **Document “N”** which reports that the Mental Wellbeing Strategy for Bradford District and Craven 2016 - 2021 has been developed through intensive collaborative work during April – October 2016. It is presented to the Health and Wellbeing Board for approval and to request views on the proposed approach to implementation.

**Recommended-**

- (1) That the Board supports the Mental Wellbeing Strategy as the vision for the development of services and community assets to improve mental wellbeing in Bradford district and Craven.**
- (2) That the Board provides views on the initial implementation plans detailed in Section 3.1 of Document “N”.**

(Ali Jan Haider – 01274 237290)



**9. WORKING BETTER TOGETHER ON SAFEGUARDING: ANNUAL REPORTS OF THE BRADFORD SAFEGUARDING CHILDREN BOARD (BSCB) AND THE SAFEGUARDING ADULTS BOARD (SAB)**

The Strategic Director, Health and Wellbeing and the Strategic Director Children's Services will submit **Document "O"** which reports progress on the Bradford Safeguarding Children Board (BSCB) and the Safeguarding Adult Board (SAB). The report outlines in brief the main areas covered by the annual reports and highlights areas of focus where joint approaches to policy and practice are in operation or are being considered for development across children's and adults' safeguarding arrangements.

**Recommended-**

**That the Board receive the annual reports of the Bradford Safeguarding Boards.**

(Bernard Lanigan – 01274 432900)

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HIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

